

Yard Duty and Supervision Policy

This policy is to advise and guide the Principal whose responsibility it is to implement policy with appropriate procedures – See [Yard Duty and Supervision Procedures](#)

Rossbourne School takes a zero-tolerance approach to child abuse and is fully committed to ensuring that its strategies, policies, procedures and practices meet all Child Safety Standards as specified in Ministerial Order No. 870 (2015)

Purpose

The purpose of this policy is to explain to staff at Rossbourne School, yard duty procedures and expectations for the appropriate supervision of secondary students. Appropriate supervision is an important strategy to monitor student behaviour, and enables staff to identify and respond to possible risks at school as they arise. It also plays a vital role in helping schools to discharge their duty of care to students.

Objective

To ensure that school staff understand their supervision and yard duty responsibilities.

Scope

The Principal or nominee is responsible for ensuring that there is a well organised and responsive system of supervision and yard duty in place during school hours, before and after school, and on school excursions and camps.

This policy applies to all teaching and non-teaching staff at Rossbourne School, including education support staff, casual relief teachers and visiting teachers.

School staff are responsible for following reasonable and lawful instructions from the Principal or nominee, including instructions to provide supervision to students at specific dates, time and places.

Policy

Rossbourne School hours are from 8.45am until 3.30pm (3.15pm Friday). Rossbourne School grounds are supervised by school staff from 8.25am until 8.45am, recess and lunchtimes. After school supervision is provided for 20 minutes for students who catch the designated school bus and cross the school crossing on Manningtree Road and Power Street/Burwood Road intersection. Outside these times, school staff will not be available to supervise students. Students who attend the school outside these times are required to sign in and out at the office.

FURTHER INFORMATION AND RESOURCES

- DET School Policy and Advisory Guide:
 - Supervision
 - Duty of Care
 - Child Safe Standards
 - Visitors in Schools

<https://www.education.vic.gov.au/school/principals/spag/safety/pages/supervision.aspx>

See Rossbourne School policies and procedures including:

- ***Child Safe Standards***
- ***Duty of Care***
- ***Excursions, Camps and Adventure Activities***
- ***Visitor Policy***
- ***Yard Duty and Supervision Procedures***
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This policy will be reviewed as part of the Rossbourne School review cycle.

Ratified by Rossbourne School Council: 11 November 2020